



Department of Planning, Building and Code Enforcement Planning Divisions, 801 North First Street, Rm 400 San Jose, California 95110-1795 (408) 277-4576

Website: www.ci.san-jose.ca.us/planning/sjplan

COMPREHENSIVE RESEARCH LETTER APPLICATION

TO BE COMPLETED BY PLANNING COUNTER STAFF				
FILE NUMBER CRL			RECEIPT #	
QUAD #	ZONING		DATE	
GENERAL PLAN			AMOUNT	
GENERAL FEAR	ATTACH A	COPY OF APN MAP	BY	
TO BE COMPLETED BY THE APPLICANT (PLEASE PRINT OR TYPE)				
PROPERTY LOCATION/ ADDRESS				
ASSESSOR'S PARCEL NUMBE	R(S)			
DETAILED DESCRIPTION OF THE INFORMATION DECLIFOTED				
DETAILED DESCRIPTION OF THE INFORMATION REQUESTED				
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FILING FEE : An application fee of \$237 is due at the time of filing. Additional fees may be assessed and are due prior to release of the letter at a rate of \$27.50 per quarter (1/4) hour after the first 2.25 hours of work completed.				
CONTACT PERSON				
PRINT NAME OF CONTACT PERSON & COMPANY				
ADDRESS		CITY	STATE	ZIP CODE
PHONE #	FAX #	E-MAIL ADDRESS		
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PLEASE SUBMIT THIS APPLICATION IN PERSON TO THE PLANNING DIVISIONS, CITY HALL, ROOM 400

Comprehensive Research Letter Applications are processed in the Planning Divisions, Room 400 on Monday, Wednesday and Friday from 9:00 a.m. to 5:00 p.m. or Tuesday and Thursday from 10:00 a.m. to 5:00 p.m.